

Instructions to prepare posters abstracts

Document:

- Papers must **be written in English** .
- Manuscript must be prepared using **single-spaced, black Arial size 11** characters except the title with size 12 and should be no longer than one page. (A4)
- The manuscript should include, in order, the title, the name and address of the authors and the text including tables, formulae and/or illustrations.

Title and heading:

- Type the title using **bold. Capitalise the first letter of each word** except prepositions, articles, and species names
- Type in **bold** the **first letters of the first name followed by the name**. Capitalise the initials and underline the speaker's name.
- Type the complete address of the numbered authors (Institution or Company, Address, Post Code Town - Country) and the e-mail of the speaker's name.

[Bold Title, Arial, 12 Points]

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References:

- The **references should be numbered** with using arabic numerals and **square brackets** consecutively in the order in which they are quoted in the text. References should be collected together in a reference list, called « references » **at the end** of the paper. **Don't use any footnote**. Examples of correct forms of references are given below:

[1] Carvahlo C., Serralheiro M.L.M., Cabral J.M.S. and Aires-Barros M.R., *Enzyme Microb. Technol.*, 1997, **21**, 117-123.

[2] Daly J.W., Spande T.F., In *Alkaloids: Chemical and Biological Perspectives*, Pelletier S.W. Ed, Wiley, 1986, Vol 4, pp 346-385.

- Mail the **electronic version** with the rtf, doc or docx format **within your registration**

Instructions to prepare posters

- Posters must be written in English.
- The size of the poster boards will be 110 x 95 cm (h x w)